



The Institute for Safety and Health Management

UPDATE

Recognizing Excellence in Safety and Health Management

MESSAGE FROM THE CHAIR

by Jan Rosenberg



We are rapidly approaching the first election cycle where three Board seats are up for election. This is your chance as a CSHM to be active in the governing of the ISHM. Board Members serve a six-year term and represent the membership through attendance at periodic meetings of the Board.

The Board is currently comprised of nine qualified CSHM members representing certificants, regulators, and educators. There is also a voting member representing the public. This election represents the beginning of one third of the qualified CSHM member Board seats being up for election every two years. The ISHM membership will be nominating qualified members as candidates for Board positions prior to July 1, 2007 as called for in the Bylaws.

All elected officers of the corporation are chosen from the Board. There is a Chair, a Vice Chair, a Secretary, and a Treasurer. These Executive Committee members, along with the other elected Board members, serve as the policy making body for the ISHM. They are responsible for developing public policy positions for the membership. The Board also provides policy guidance to the Managing Director on the operations of the ISHM.

As we are on the cusp of accreditation, this is an exciting time in the history of our organization. By becoming a Board member, you can have an impact on the course of our organization. I encourage you to seek nomination for the three Board seats that are up for election.

As always, I will be happy to field any of your questions or concerns by e-mail at [rosenberg.jan "at" dol.gov](mailto:rosenberg.jan@dol.gov).

BOARD MEETING HIGHLIGHTS

Highlights from the Board of Directors Meeting-February 24, 2007

Replacement of Managing Director-Phil Mueller is retiring and a replacement is being sought for the position. The Board discussed advertising the position and orientation of the selected person by Phil.

Continuance of Certification Tom Slavin discussed planning for the end of the first cycle of certifications. All paperwork for those certificants is due by March 31, 2009.

Budget 2007

The Treasurer, Margie Kolbe-Mims, with the assistance of Managing Director, proposes a budget for each year. That budget submission has been delayed this year, but should be implemented before the end of March.

Examinations

Exams are currently scheduled for Fort Myers in April, Las Vegas in May, in the Northeast, Chicago, and possibly San Antonio. Exact dates and locations will be posted on the ISHM website.

Elections

The following Board members terms are expiring this year, Margie Kolbe-Mims, Eric Van Fleet and Andrew Sorine. Applications from our members to fill these positions are welcome.

Accreditation

The Board was informed that a resubmission of our application for accreditation has been made. We should learn the results by the end of April.

Congratulations to our New ASHM

- **Robert Brandenburg**, #1875A-West Virginia University

What Can ISHM Do for You?

By the Managing Director, **Phillip Mueller**

Occasionally, around renewal time, we receive an email from a certificant, questioning the need to continue their certification. That is a personal decision based upon where you are at and where you want to go in your career. However, many certificants report that the CSHM designation has helped them obtain a job, gain a promotion or contract.

We are constantly doing what we can to promote the CSHM in a fiscally responsible manner. We have promoted the CSHM through the following methods:

- About three years ago we entered into an agreement with Compliance magazine. We believe this relationship has increased the safety and health manager's awareness of the CSHM. Also, completing quizzes and taking on-line courses assist in obtaining COCs.
- We have begun a program where colleges/universities offering degrees in safety and health management may apply for a special program for the Associate of Safety and Health Manager. Candidates applying for the ASHM may take the CSHM with two years work experience rather than five. Five schools are currently approved: University of West Virginia, Grand Valley State University, Slippery Rock University of Pennsylvania, University of Wisconsin-Whitewater and Oakland University. Currently, we have more than 30 ASHM members. This program seems to be a positive way to advertise our certification program at no expense.
- Attempts have been made to promote the CSHM through email and presentations to local ASSE chapters.
- We have purchased a display booth and have promoted the CSHM at the ASSE and NSC national conventions. The display booth was also used to promote the CSHM at the Michigan Safety Conference.
- The best way for us to advertise has been through word of mouth and our website. Both methods have been instrumental in gaining applicants for the CSHM.

Aside from promotion, the money we collect goes to fund a number of initiatives to enhance the value of the CSHM. First of all, we have expended a significant amount of our funds towards the vitally important accreditation process. We joined NOCA at the formation of ISHM, because this membership organization works with the

accrediting body NCCA. Membership to NOCA is very important to our succeeding in the accreditation process. We also hired two professional contractors to assist in the preparation of our submissions to NCCA.

Additionally, during the early stages of ISHM's development there were many expenses related to trademark and logo registration. We hired an attorney to review our Incorporation application, our bylaws and our submissions to the United Patent and Trademark Office for registering our logo and the Institute for Safety and Health Management, so that others could not legally use those names. We now have an application in to the same office for the Certified Safety and Health Manager, which has been pending for some time.

To summarize this article, I have attempted to explain what we do to promote our certification programs, how the CSHM designation may benefit our certificants and how your funds are spent. My question to you is, "What else would you like to see us do to further enhance the value of your certification? Let us hear from you.

Vacancy Announcement for Managing Director's Position

Phillip Mueller, Managing Director of ISHM has notified the Board of Directors of his plans to retire. The Board would like to find a replacement no later than June 30, 2007. If you have an interest, or know someone that might be a good candidate, please contact the ISHM office by phone or email.

Phillip Mueller and Annette Humphreys are now managing the office. The average workweek is about 30 hours, with a peak season running from July through September. During late July the process of invoicing members, processing payments and sending out renewal cards is at the highest level of the year.

The person selected as Managing Director will not be considered an employee of ISHM. Compensation includes a monthly fee plus reimbursable expenses. The Managing Director will be expected to attend ISHM Board of Director's meetings, (about 2 per year) and coordinate teleconferences upon request.

Applications must be received at the national office: 2004 Hatton Ct., Columbia, MO 65203 no later than May 10, 2007.

Interested candidates will need a minimum of three references from people knowledgeable of the applicants work. Those applicants deemed most qualified by the Board, will be required to have an interview, with the location and manner agreed upon by the applicant and the ISHM Board of Directors.

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